



FILLMASTER
AUTO

SHOW YOU CARE
OFFER A CHOICE

QUICK
START
GUIDE

Congratulations on upgrading your pharmacy with a new Fillmaster Auto dispenser!

Life behind the counter will never be the same.

This Quick Start guide shows you how to get up and running and walks you through the essential functions of the dispenser. We know you're going to love it!

Happy Flavoring!

Team FLAVORx & Fillmaster



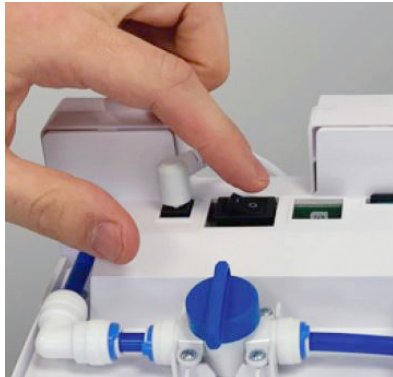
FLAVORx
HEALTHY KIDS • HAPPY FAMILIES

FILLMASTER
SYSTEMS, LLC

Setup

①

Power it On



②

Load the Flavors



Flavor & Reconstitute

When customers have selected a flavor for their child’s liquid antibiotic or antiviral medication, the Fillmaster Auto adds water and flavor automatically. Here’s how to make it happen:

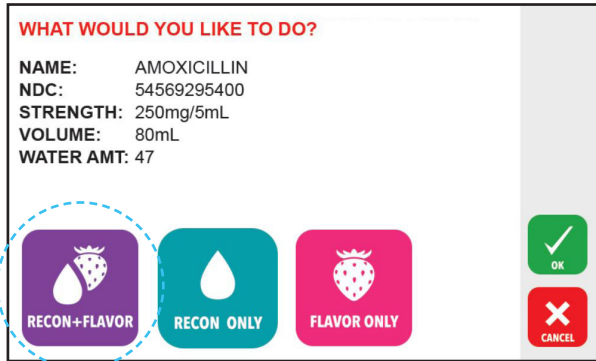
1. Press “Scan” on the touchscreen



2. Scan the NDC barcode on the bottle of medicine



3. Press “Recon + Flavor”



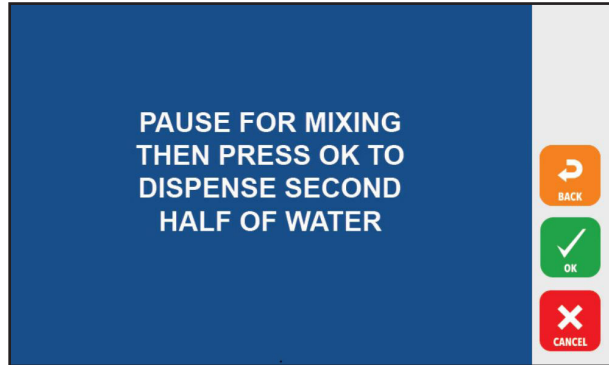
4. Select the customer’s preferred flavor



5. Confirm the info on the screen is correct, make sure you’re holding the uncapped medication bottle under the dispensing tip, and press “OK”



6. After the first half of the fill, cap the bottle, shake it up, uncap the bottle, put it under the tip again, and press “OK” (yeah, we know, that was more than one step)



7. Unless you have another identical bottle, you are done! Press “OK”.



Helpful Tip: After scanning the NDC barcode, we like to put the bottle underneath the dispensing tip and hold it there while we go through the remainder of the steps. Since water and flavor are dispensed as soon as you press OK after the confirmation, this also limits risk of spillage!

Reconstitute Only

When customers have decided they don't want a special flavor added to their child's liquid antibiotic or antiviral medication, the Fillmaster Auto can just dispense water. Here's how:

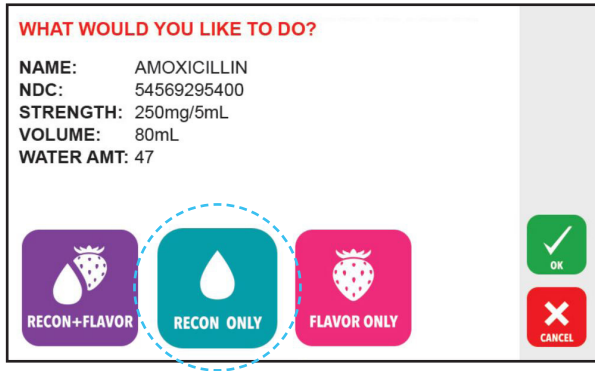
1. Press "Scan" on the touchscreen



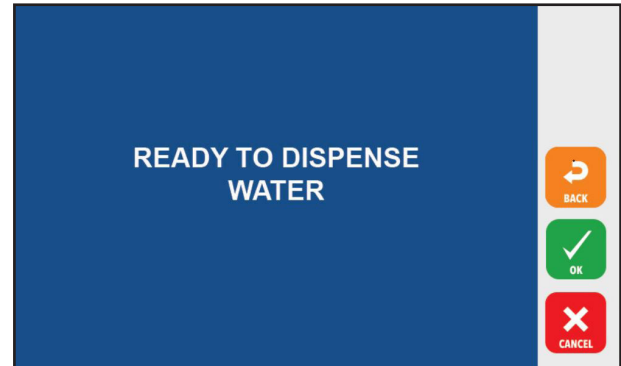
2. Scan the NDC barcode on the bottle of medicine



3. Press “Recon Only”

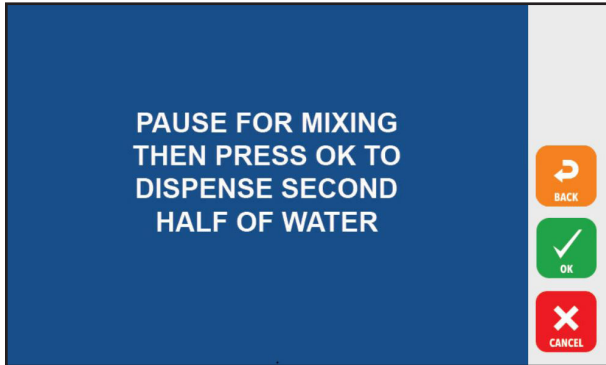


4. Confirm the info on the screen is correct, make sure you're holding the uncapped medication bottle under the dispensing tip, and press “OK”



5. After the first half of the fill, cap the bottle, shake it up, uncap the bottle, put it under the tip again, and press “OK” (yeah, we know, that was more than one step)

6. Unless you have another identical bottle, you are done so press “OK”



Helpful Tip: Be sure not to cover up the barcode on the bottle with the prescription label. The prescription/patient barcode will not be recognized by the scanner.

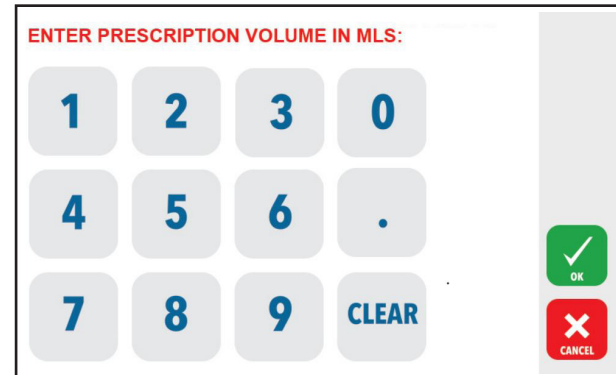
Flavor Only

Sometimes customers would like a pre-made liquid medication flavored. Or maybe they decided they'd like the antibiotic flavored after you've added water. The Fillmaster Auto can do that too. Here's how:

1. Press "Scan" on the touchscreen



2. Enter the volume quantity of medicine you're dispensing and press "OK"



3. Select the customer's preferred flavor



4. Confirm the info on the screen is correct, make sure you're holding the uncapped medication bottle under the dispensing tip, and press "OK"



5. Press "OK" again to finish the process

Helpful Tip: The Flavor Only function allows you to flavor medications that a parent took home and the child didn't like. Just find out how many doses were taken and enter the quantity of medication based on that.

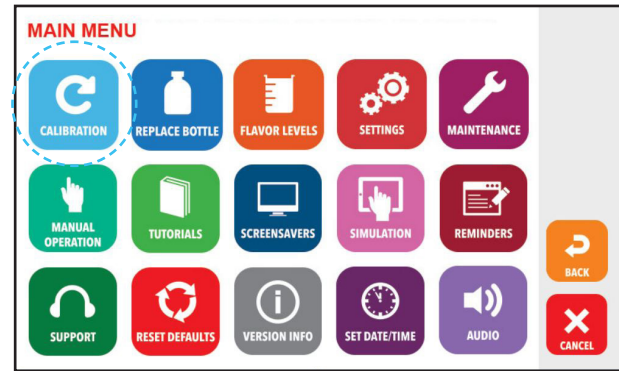
Water Calibration

This function ensures the machine is dispensing the right amount of water for reconstitution. We recommend calibrating at least once every month. You'll need a 100ml graduated cylinder to perform this function.

1. Press "Menu" on the main screen



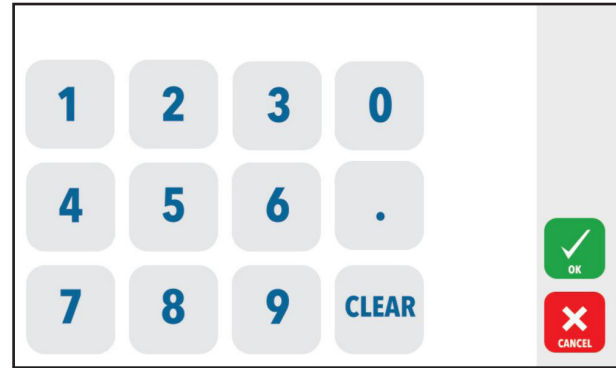
2. Press the "Calibrate" button, which appears on the upper left of the screen



3. Put your 100ml graduated cylinder under the tip and press “OK”



4. Enter how much water was dispensed and press “OK” to complete the process



Helpful Tip: Make sure you use the same graduated cylinder every time you calibrate. You'd be amazed how much variance there is in quantities from one graduate to another.

Cleaning

It's important to keep your Fillmaster Auto dispenser clean. We recommend the following:

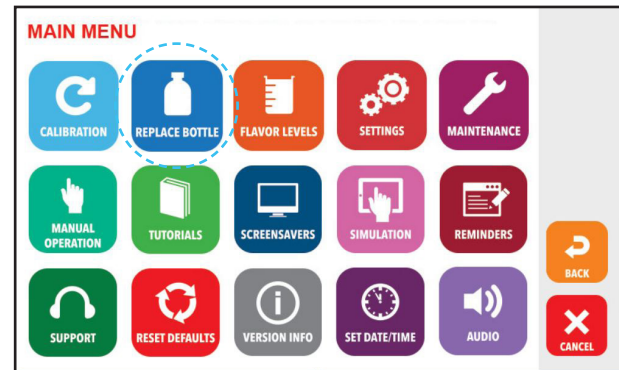
- The silicone dispensing tips should be cleaned daily and swapped out monthly
- The dispenser, including the metal tip nozzle, should be wiped down daily with a disinfecting wipe
- The door to the flavor bottles should only be opened when you are changing an empty bottle

Bottle Changes

When you've used up a bottle of flavor, the Fillmaster Auto will let you know it's time to swap it out. You must follow these procedures to ensure the lot number and expiry are accurate and that the flavor level is accurate. To properly change a bottle:

1. Press "Menu" on the main screen

2. Press "Replace Bottle"



3. Select the flavor that needs to be replaced and press “Yes” to confirm
4. Scan the barcode on the new bottle of flavor
5. Enter the expiry month and year that is on the new bottle
6. Enter the lot number that is on the new bottle
7. If you need to change another bottle, press “Yes”, if not press “No”
8. Confirm the information on the next screen and press “Next” which will trigger the door to open
9. Follow the on-screen instructions for removing and replacing the bottle
10. Press “Next” and close the door
11. Place a container under the dispensing tip and press “OK” to purge the flavor line

Helpful Tip: You can keep track of your flavor levels by pressing “Menu” then “Flavor Levels”. We recommend ordering new bottles when the existing bottle is at about 15% left. We also recommend you always have an extra bottle of Sweetening Enhancer on-hand as the machine will not be able to flavor medications at all without this ingredient.

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